

Janice K. Brewer  
Governor



Sherri L. Collins  
Executive Director

Minutes of the Thursday, May 19, 2011 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing (ACDHH)** held at the Comfort Suites Glendale, 9824 W. Camelback Rd., Glendale, AZ 85305.

### **Approved at the September 22, 2011 Commission Meeting**

#### Call to order

Chair Schneck called the meeting to order at 4:38 p.m.

Commissioners Present: Schneck, Wasisco, Jones, Hollabaugh, Seibold, Clevenger, Schafer

Commissioners Present by Phone: Hill

Commissioners Absent: Muller and Ramos

Staff Present: Sherri Collins, Carmen Green, Lynn Wakefield, Curtis Humphries, Emmett Hassen, Beca Bailey, Michele Michaels, Bryanna Browder and Melinda Villela

#### Minutes

Correction to minutes - Pg 6 should state ACIL will meet as necessary before the board meeting.

**Commissioner Wasisco moved to accept the minutes with changes, Commissioner Jones seconded, the motion unanimously carried.**

#### Chair Report

Chair Schneck recognized Commissioner Bill Schafer for his service to the Commission. This will be his last meeting; his term is up in August.

The Executive Director evaluation is due this summer; however it will be postponed until the November meeting. Chair Schneck encouraged all Commissioners to complete the evaluations.

A chair for the Personnel Committee will be appointed prior to the November meeting.

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The mission of the Arizona Commission for the Deaf and the Hard of Hearing is to ensure, in partnership with the public and private sectors, accessibility for the deaf and the hard of hearing to improve their quality of life.

## Executive Director Report

The office will move on Saturday, June 18, 2011

September 22, 2011 is the next Commission meeting/Open House which will be held at our new office.

The FCC has appropriated 10 million dollars for telephone access communication equipment for deaf-blind persons. ACDHH will apply to become certified to receive a portion of those funds.

Phoenix College held their Interpreter Preparation Program Graduation and 30<sup>th</sup> Anniversary Celebration on May 9<sup>th</sup>. Director Collins was one of the speakers at the graduation. There was a good turnout at the events.

June 1 - 4, 2011 is the TDI (formerly known as Telecommunications for the Deaf Incorporated) Conference. Director Collins will be the motivational speaker at their luncheon.

Our office assisted a consumer with a complaint against a Prescott hospital which resulted in a favorable outcome. This is one example of the advocacy that staff does.

Director Collins is currently working on the Request for Proposal (RFP) for Relay services. The relay contract expires December 26, 2011.

Commissioner Schafer, Finance Chair, commented on the board report, that 75 % of the year has passed and only 51% of the appropriation has been used.

Questions were answered about the board/financial reports. Commissioners Jones, Siebold, Wasisco, and Sherri Collins participated in the discussion.

## Public Comments

Darcy Craine – Thanked Director Collins for attending the Phoenix College graduation and presenting an inspiring motivational speech. She thanked the Commission for supporting them throughout their academic career.

Colleen Green – emailed a public comment as she was unable to attend the commission meeting. She strongly encouraged the Commission to support early intervention and programs for Deaf children.

Pamela Manieri – emailed a public comment as she was unable to attend the commission meeting. She expressed the need for a representative in Northern Arizona to provide advocacy and self-advocacy training.

### Licensure Complaints

Lisa Hitzler, Christine Romano, Stacey Katz  
Brenda Quinn

**Commissioner Hollabaugh moved to go into executive session, Commissioner Wasisco seconded, the motion unanimously carried.**

Executive session started at 5:01 p.m. the Commission returned to public meeting at 5:19 p.m.

**Commissioner Wasisco moved that after reviewing and discussing the complaints against Lisa Hitzler, Christine Romano and Stacey Katz with the Assistant Attorney General, no action be taken, Commissioner Jones seconded, the motion carried, Commissioner Hollabaugh abstained.**

**Commissioner Wasisco moved that a letter be sent to Brenda Quinn to cease interpreting without a license, Commissioner Hill seconded, the motion unanimously carried.**

### IARC Update

Committee Chair Wasisco reported that 12 applicants have been approved. The IARC will hold a special meeting to review one application in more depth.

### Visioning Conference Goals and Priorities

Chair Schneck thanked the commissioners, staff, Bill and Abbie for being here since 12 p.m. today reviewing visioning conference findings.

**Commissioner Hollabaugh moved to adopt the document to guide staff in carrying out Commission functions, Commissioner Schafer seconded, the motion unanimously carried (document attached).**

### Open House and Board Meeting in September

September 22<sup>nd</sup> will be the first meeting in ACDHH's new office space.

Discussion ensued regarding the open house and length of the board meeting. The open house will be held from 4:00 p.m. – 7p.m. with the board meeting starting at 5:30 p.m.

### Clear Channels

Director Collins explained that Clear Channels became an electronic publication some time ago. Weekly E-news emails are currently sent which makes Clear Channels obsolete. It is proposed that the Clear Channel name be reserved for special new releases.

Commissioner Wasisco emphasized that this change will also save the Commission money.

**Commissioner Wasisco moved to discontinue the Clear Channel publication, Commissioner Hollabaugh seconded, the motion unanimously carried.**

### Announcements

Commissioner Wasisco - July 17 – 22, 2011 is the RID National Conference. “Save your pennies and join us there.”

Commissioner Schafer – May 19 – 20, 2011 is the Arizona Lions Convention in Mesa. He will be there in conjunction with Cochlear America. 300 people will receive free earplugs and information regarding hearing loss prevention.

### Future Agenda items

There are no agenda items at this time.

### Adjournment

Chair Schneck thanked the community for attending the Commission meeting and asked them to encourage their friends to attend.

**Commissioner Wasisco moved to adjourn the meeting, Commissioner Jones seconded, the motion unanimously carried. The meeting adjourned at 5:50 p.m.**

Dated this 24<sup>th</sup> day of May, 2011

***Chris Schneck, Commission Chair***

The undersigned certifies that a copy of the attached notice was duly posted this 24<sup>th</sup> day of May, 2011 at 10:00 a.m. by *Melinda Villela*, Assistant to the Board of Directors