

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

**MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING
(ACDHH) Board Personnel Committee meeting held on Monday, August 13, 2018 at 1:30p.m.
at ACDHH, 100 N. 15th Ave – Suite 104, Phoenix, Arizona 85007**

Call to Order & Roll Call

Committee Chair Booth called the meeting to order at 1:36 pm.

Commissioners Present: Elizabeth Booth and Sue Kay Kneifel

Commissioners Present by Phone: Raymond Baesler

Commissioners Absent: None

Staff Present: Sherri Collins, Curtis Humphries and Heidi Lovato

Executive Director's 2017/2018 (FY2018) Evaluation and Recommendations

Commissioner Booth moved to discuss this personnel matter in executive session pursuant to A.R.S. 38-431.03 (A)1. The Commission may decide the matter in the public meeting or defer decision to a later date. Commissioner Kneifel seconded. The motion carried.

Executive Session was entered into at 1:36 pm

Commissioner Booth opened the Executive Session to the public at 2:03 pm.

Commissioner Booth reviewed the annual evaluation and noted that recommendations will be provided at the board meeting in Tucson on August 23, 2018.

Curtis emphasized the Executive Director's Evaluation had 100% participation by the board.

Based upon the evaluation summary, Sherri Collins discussed the challenges outside of Phoenix and in engaging the public, which the agency is working to improve. Sherri emphasized the agency has very low turnover and retention is good - There was a discussion between Sherri and the committee members around the agency's retention (comment made on the evaluation). The consensus was the possibility of confusion due to the reclassification of several positions within the agency.

Sherri expanded upon the agency's areas of focus for FY2019, which she is handling differently this year – she's asked the agency staff to own the process in key areas and come up with some solutions and goals. The areas of focus are: Deaf issues in the state, technology access - more media (Deaf side), technology and equipment – TTY is out of date – Deaf need access to information, outreach (outside of Phoenix) – re-establishing the Deaf taskforce to name a few.

Sherri shared her reelection as President of the National Association of State Agencies of the Deaf and Hard of Hearing (NASADHH) and also thanked Commissioner Booth for her service on the board (as her term expires the end of August).

602-364-0990 TTY * 602-542-3323 V * 480-559-9441 VP * 800-352-8161 V/TTY * 602-364-0581 FAX * info@acdhh.az.gov

The mission of the Arizona Commission for the Deaf and the Hard of Hearing is to ensure, in partnership with the public and private sectors, accessibility for the deaf, deaf-blind, hard of hearing, and persons with speech difficulties to improve their quality of life.

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

Commissioner Booth commented on how proud she is to be a part of ACDHH and that nationally Arizona is very much ahead of other states.

Adjournment

Commissioner Booth moved to adjourn the meeting at 2:25 pm.

Dated this 14th day of August, 2018

Liz Booth, Committee Chair

The undersign certifies that a copy of the attached notice was duly posted this 14th day of August, 2018 at 10:00 a.m. by *Heidi Lovato*, Assistant to the Executive Director