



100 N 15th Avenue * Suite 104 * Phoenix, AZ 85007 acdhh.org

**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Special Board Meeting and Interpreter Licensure Committee
Meeting held April 20, 2020 at 1:00pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 1:10 pm

Commissioners Present by Zoom and Phone: PV Jantz, Sarah Benton, Barbara Brimhall, Antonio Calderon, Judy Huch, Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman

Commissioners Absent: Tamara Collinsworth

Staff Present by Zoom and Phone: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Heidi Lovato, Katie Lopez, Emmett Hassen, and Jeremy McCown

Also Present by Phone: Arizona Assistant Attorney General Krysta Liveris

Audience: None

Committee Chair's Report

None

Application for Board Review - Joy Wilde

Applicant Joy Wilde's supporting documentation for her name change was discussed.

Commissioner Benton moved to approve the application for Joy Wilde. Motion seconded by Commissioner Calderon and Kneifel; motion carried unanimously.

Licensure Applications for Review and Approval

Commissioner Benton moved to recommend the names below to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Kneifel; motion carried unanimously.



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The following applicants are approved for licensure, based on education, examination and experience requirements.

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|--------------------------------|-------------------------|
| 1. Ajayi, Deborah | 15. Heneisen, Safina |
| 2. Alvarez-Gavieres, Alejandra | 16. Hoffman, Jacqueline |
| 3. Alwardt, Traci | 17. Johnsen, Anthony |
| 4. Bsullak, Stacey | 18. Moore, Akili |
| 5. Candelaria, Jesus | 19. Morris, Deena |
| 6. Catapano, Ellen | 20. Raci, Alan |
| 7. Fear-Henley, Melissa | 21. Simon, Paul |
| 8. Garcia, Joyce | 22. Smith, Rick |
| 9. Garcia, Mateo | 23. Steiner, Kristy |
| 10. Garlington, Amy | 24. Swartz, Eleanor |
| 11. Godwin, Remy | 25. Walton, Gwen |
| 12. Hardman, Jamie Shawn | 26. Whitman, Kim |
| 13. Hathaway, Lisa | 27. Wilde, Joy |
| 14. Hayes, Terri | 28. Zenkus, Kristine |

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

COVID-19 Impact on ACDHH Services - authority delegation

Licensure Extensions

Carmen Smith Green clarified what is meant by some of the flexibility that ACDHH staff is asking the board for, with regard to individual applications during the COVID-19 situation. In our general rule, there is a standard 120 day extension that can be provided to any applicant in any category upon request when they have incomplete information or if they don't meet some category of the criteria.

Discussion ensued regarding how the agency will process licensure applications during the COVID-19 situation.

Commissioner Kneifel moved to accept the already established 120 days as the rule of thumb for extending licensure application deadline to applicants during the COVID situation.

Sherri Collins asked for an amendment to the motion.

Commissioner Jantz confirmed that Commissioner Kneifel was willing to do an amendment to the original motion during the process of the vote, to include the flexibility to allow the Executive Director and ACDHH staff the leeway during the COVID-19 situation to make decisions appropriate for each applicant.

Secondary vote on the amendment itself; motion carried unanimously.

Final motion as amended seconded by Commissioner Calderon; motion carried unanimously.



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AzTEDP

Discussion was held regarding issues encountered with processing equipment distribution program applications.

It was confirmed that the process remains the same during the COVID-19 situation. A signature from a professional is still required on the application, and the requirements will remain the same for licensure. Business will be conducted as usual with the same type of verifications.

Credentials will still be checked through the State Department to accept the application, if a formal signature cannot be obtained.

Commissioner Kneifel moved to allow the Executive Director and ACDHH staff the flexibility to continue to approve AzTEDP applications following the protocol that is in place to verify signatures during this COVID 19 situation. Motion seconded by Commissioner Webster; motion carried unanimously.

Public Comments

None

Announcements

None

Adjournment

Commissioner Huch motioned for an adjournment. Motion seconded by Commissioner Kneifel; motion carried unanimously.

Meeting adjourned at 1:52pm

The undersigned certifies that a copy of the attached notice was duly posted this 22nd day of April, 2020 at 4:30 p.m. by Heidi Lovato.