



100 N 15th Avenue * Suite 104 * Phoenix, AZ 85007 acdhh.org

**Minutes of the Arizona Commission for the Deaf and the Hard of Hearing (ACDHH),
Board Meeting and Interpreter Licensure Committee
Meeting held August 20, 2020 at 4:30pm.
Meeting was held remotely via teleconference and Zoom due to COVID-19.**

Call to Order & Roll Call: Discussion/Action

Board Chair Jantz called the meeting to order at 4:33 pm

Commissioners Present by Zoom: PV Jantz, Sarah Benton, Barbara Brimhall, Antonio Calderon, Judy Huch, Sue Kay Kneifel, Catherine Sienko, Susan Webster, Fred Williams, Richard Vanover, Annette Reichman, Tamara Collinsworth

Commissioners Absent: None

Staff Present by Zoom: Sherri Collins, Carmen Smith, Betty McEntire, Curtis Humphries, Victoria Vaughn, Katie Lopez, Emmett Hassen, and Jeremy McCown

Approval of Meeting Minutes

Commissioner Reichman moved to approve minutes for May 14, 2020. Motion seconded by Commissioner Calderon and Commissioner Benton and; motion carried unanimously.

Committee Chair's Report

Pv Jantz thanked everyone at ACDHH for the work they've done in the community regarding communication challenges due to COVID-19. He reminded the community members that there are two vacant positions on the ACDHH Board of Directors. Reminded the audience that due to the virtual meeting, public comments would not be heard, however, the public may contact him to submit agenda items for future meetings.

Executive Director's Update/Summary of Events

Director Sherri Collins discussed the new normal with staff working from home and meetings being held virtually. She mentioned that Heidi Lovato has left the agency and Katie Lopez has been hired as the Executive Assistant to the Executive Team. She discussed various ACDHH initiatives currently under way during the COVID-19 situation. Commissioner Reichman asked about the work the ACDHH is doing with the Arizona Unemployment Office. Betty McEntire and Carmen Smith Green explained ACDHH's outreach to the unemployment division for the new Employment Campaign.



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Budget FY 2022

Curtis Humphries reviewed the FY 2022 ACDHH budget and how COVID-19 related expenses have impacted operating expenses this year. ACDHH has submitted COVID-19 related expenses to FEMA for reimbursement via a federal grant. **Commissioner Calderon moved to approve the FY 2022 budget. Commissioner Sienko and Commissioner Huch seconded. Vote was done via roll call. Motion carried unanimously.**

Interpreter Licensure Committee Update

ACDHH Interpreter Licensure Committee met on July 9 and August 17, approved 81 applications.

Annual Evaluation - Executive Director

Curtis Humphries reviewed results of Executive Director Collins' annual evaluation. Thanked Commissioners for their input. Personnel Committee met on August 17, 2020. Executive Director Collins' results were positive and she was recognized for efforts to increase outreach to Yuma and Tucson residents.

Personnel Committee Recommendation Memo

Commissioner Jantz asked if there was any discussion regarding the Personnel Committee Memo.

Commissioner Sienko moved to approve the Personnel Committee's recommendation. Motion seconded by Commissioner Reichman; motion carried unanimously.

Future Agenda Items

Budget update due to impact from COVID-19 situation. ACDHH Board Member elections to be discussed before next Board Meeting in November 2020.

Future Board Meetings

The next ACDHH Board meeting will be held on November 19, 2020 at 4:30pm.

Announcements

None

Adjournment

Commissioner Sienko motioned for an adjournment. Motion seconded by Commissioner Webster; motion carried unanimously.

Meeting adjourned at 5:20pm

The undersigned certifies that a copy of the attached notice was duly posted this 25th day of August, 2020 at 4:30 p.m. by Katie Lopez.