



MINUTES of the Arizona Commission for the Deaf and the Hard of Hearing Board
Personnel Committee meeting held on Monday, August 17, 2020 at 2:00PM via Online
Zoom meeting.

Call to order – Pv Jantz, Chair called the meeting to order at 2:06pm.

Commissioners present: Pv Jantz, Sarah Benton and Sue Kay Kneifel

Commissioner absent: None

Staff present: Sherri Collins and Curtis Humphries

Review/Approval Executive Director’s Annual Review

Curtis Humphries, Business manager and Pv Jantz, Committee Chairman shared the results/summary of the executive director’s report. (attached)

The board had made a recommendation for a salary increase last year and that request has been denied by the Governor’s office/ ADOA. There is currently a freeze on all salary increases due to the situation with COVID-19. Pv Jantz requested that we add a Discussion/Action item on Board Agenda for Sherri’s Evaluation. Sue Kay Kneifel moved to have the Chair of the Personnel Committee and Curtis develop a letter of support of an adjustment to Sherri’s current salary range when the freeze is lifted by the Board. Motion seconded by Commissioner Benton. Motion carried unanimously. Recommendation by personnel committee to increase Sherri’s salary when freeze is lifted. No increase since 2015.

Executive Director Collins discussed the results of the survey and appreciated that 12 Commissioners responded to the evaluation and provided positive comments and feedback. She also mentioned the effort of working outside of Phoenix area and the plans to work closely in the Yuma area for this year. Community outreach has been increased via online Zoom events during the COVID-19 pandemic. Media outreach has also increased during COVID-19. She will add goals in her next board report in November.

Adjournment

Commissioner Jantz moved to adjourn the meeting at 2:23pm.

Dated this 17th day of August 2020

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

Arizona Commission

for the deaf and the hard of hearing

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Sue Kay Kneifel, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 18th day of August, 2020 at 11:10am by Katie Lopez, Assistant to the Executive Director.