



# Arizona Commission

for the deaf and the hard of hearing

100 N 15<sup>th</sup> Avenue Suite 104 Phoenix, AZ 85007  
acdhh.org

## **Minutes of the meeting of the Arizona Commission for the Deaf and the Hard of Hearing, Personnel Committee.**

**Meeting held August 19, 2021 at 1:00pm.**

**Meeting was held remotely via teleconference and Zoom due to COVID-19.**

### **Call to Order & Roll Call**

Commissioner Jantz called the meeting to order at **1:03 pm**

Commissioners present via Zoom: Commissioner Benton, Commissioner Jantz

Commissioners absent: Commissioner Webster

Staff Present: Sherri Collins, Carlos Castillo, Jeremy McCown, Chyla Dalton-Nava

### **Personnel Committee Chair's Report**

None.

### **Review/Approval of Executive Director's Annual Review**

Carlos Castillo updated the committee on the recent review. There were a total of five questions on the review, and Sherri received an 89% positive response. He shared some of the individual responses with the committee. Carlos advised the committee that they have the opportunity to perform a salary increase, or provide a bonus. PV Jantz reminded the committee that the last salary increase was rejected by ADOA, as Sherri has already reached the salary cap for her position. **Commissioner Benton moved that a discussion be held in executive session with Carlos Castillo. Commissioner Jantz seconded the motion, it passed unanimously. The Personnel Committee went into executive session at 1:22 PM.**

**The Personnel Committee returned at 1:48 PM. Commissioner Benton moved to give a 5% merit bonus and \$6500 spot award to Sherri Collins. A discussion ensued. Commissioner Benton amended the motion to a 10% merit bonus for Sherri Collins, Commissioner Jantz seconded the motion, it passed unanimously.** The motion will be discussed with the full board at tonight's full board meeting.

### **Adjournment**

**Commissioner Benton moved to adjourn the meeting at 2:10 PM, seconded by Commissioner Jantz, the motion carried unanimously.**

Dated this 24th day of August 2021 PV Jantz, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 24th day of August, 2021 at 5:00 pm by Chyla Dalton-Nava.