



100 N. 15th Avenue * Suite 104 * Phoenix, AZ 85007
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Minutes of the February 21, 2019 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 N. 15th Ave, Suite 104, Phoenix, AZ 85007.

Call to Order & Roll Call

Committee Chair Benton called the meeting to order at 2:11 pm

Commissioners Present: Richard Vanover

Commissioners Absent: None

Commissioners Present by Phone: Sue Kay Kneifel, Sarah Benton

Staff Present: Emmett Hassen, Victoria Vaughn, Carmen Green Smith and Heidi Lovato

Audience: None

Committee Chair's Report

None

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the following names to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | | |
|--------------------------|---------------------------|----------------------------|
| 1. Adams, Joni | | |
| 2. Anderson, Jan | 14. Eggers, Cameron | 26. Lange, Kelsey |
| 3. Bai, Alexander | 15. Fisher, Donna | 27. Martin-Vasquez, Daniel |
| 4. Baker, Jill | 16. Fleetham, Leah | 28. Martin, Joy |
| 5. Belew, Cathy | 17. Ford, Teresa | 29. Martinez, Candice |
| 6. Ball, Carolyn | 18. Garfias, Laura | 30. Moore, Carrie |
| 7. Bennett, Ashley | 19. Gilbert- Jones, Emily | 31. Morgan, Christine |
| 8. Carter, Angie | 20. Gournaris, Jennifer | 32. Moss, Samantha |
| 9. Chittenden, Elizabeth | 21. Gutierrez, Kelly | 33. Navarro, Lazaro |
| 10. Coble, Patrick | 22. Heckman, Tara | 34. Nickens, Carol |
| 11. Crotty, JoHanna | 23. Hinds, Aaron | 35. Park, Lynda |
| 12. DeNyke, Robert | 24. Kayman, Frances | 36. Patino, Sabrina |
| 13. Digiovanni, Jo | 25. Kolhoff, Shanna | 37. Potter, Sondra |



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- | | | |
|-------------------------|--------------------------|---------------------|
| 38. Reardon, Elizabeth | 43. Smith, Melissa | 48. Williams, Haley |
| 39. Richardson, Rebekah | 44. Spann, Cynthia | 49. Wood, Ruann |
| 40. Schafli, Rebekah | 45. Thompson, Jennifer | 50. Worden, Erin |
| 41. Schleicher, Jillian | 46. VanWyngaarden, Jamie | |
| 42. Shirek, Marie | 47. Vaughan, Nolan | |

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the License Coordinator e.hassen@acdhh.az.gov.

Public Comments

None

Announcements

Emmett mentioned the new website that was launched. More information to come.

Adjournment

Commissioner Kneifel moved to adjourn the meeting at 2:30 pm. Commissioner Vanover seconded; the motion carried unanimously.

Dated this 25th day of February, 2019
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 25th day of February, 2019 at 2:00 pm by Heidi Lovato.



Arizona Commission

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MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING (ACDHH) Board meeting held on Thursday, February 21, 2019 at 4:30 p.m. at ACDHH – 100 N 15th Ave, Suite 104, Phoenix, Arizona 85007

Call to Order & Roll Call Discussion/Action

Chair Kneifel called the meeting to order at 4:30 p.m.

Commissioners Present in Person: Annette Reichman, ElizaBeth Garcia, Catherine Sienko, Richard Vanover, Tamara Collinsworth, Frederick Williams, Susan Webster, Antonio Calderon, Pv Jantz and Sue Kay Kneifel

Commissioners Present by Phone: Sarah Benton

Commissioners Absent: Judy Huch and Barbara Brimhall

Staff Present: Sherri Collins, Carmen Green Smith, Curtis Humphries, Emmett Hassen, Victoria Vaughn, Heidi Lovato, Jeremy McCown and Julie Stylinski

Assistant to the Attorney General: Jo-Ann Handy joined by phone at 4:47 p.m.

Approval of Minutes: Discussion/Action

Commissioner Calderon moved to accept the minutes from December 6, 2018 and Commissioner Garcia seconded. The motion passed unanimously.

Chairs Report/Summary of Current Events Discussion only

Commissioner Jantz welcomed back to the board – recently re-appointed.

Executive Director's Update/Summary of Events Discussion only

Director Collins was invited to attend the inauguration at the Capitol. She was also recommended by a legislator to be one of four speakers at The Women's March Phoenix - the first deaf woman to be featured as a keynote speaker.

Even though we were hoping for more people to come to the open house, we did get a lot of the new freshmen legislators attend. Commissioner Williams and Director Collins were able to meet with their local legislators.

The agency provides various training, but specifically child safety training is so important for people that interact with deaf adults with children for a better understanding of their culture.

Pertaining to the budget, one full time position was requested and approved – Director of Public Policy.

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The Commission has a contract agreement with U of A to do a needs assessment for Interpreter Licensure, quality of services and are in the beginning stages of that process.

The Commission is also in the middle of transitioning to a new website as of Wednesday, February 20th.

Arizona DES/AZ Early Intervention Program – Seeks Public Comment – ACDHH position Discussion Only

The Department of Economic Security (DES) is a very large department. One of the components of their program is early intervention services 0 to 3. They have released a call for public comments about the program and this item is placed on the agenda so the public (in the audience) can comment about what we need to consider including in our comments (deadline is March).

2019 Legislative Update Discussion only

Daniella gave the following state legislative update:

After several years of advocating for live captioning of the Governor's State of the State Address and opening day ceremony, it happened for the first time this year.

ACDHH held a successful opening day open house for legislators where they were able to learn what the Commission does and experience some of the equipment available to the community. Commissioners Huch, Vanover and Williams were on hand to assist.

The current bills being monitored are:

HB2566: Peace Office Training; Requirements

Current language related to training is broad and how they prefer it, but would like to work with the Commission to add a component to their curriculum pertaining to peace officers trained on protocol for interacting with individuals with communication deficits (deafness, developmental disabilities or mental illness) – without changing statute.

HB2532: Critical Health Information; Emergency Responders

The purpose of the legislation is to give emergency responders more tools to stay informed and help save lives by way of critical health information (individuals must participate in the program). This bill should be making its way to the House floor soon.

HB2616: Voting Bill

This bill would make it a class 1 misdemeanor for anyone to pay or be paid to do voter registration - class 1 is the most serious misdemeanor and is on the same level as assault and shoplifting. (Many non-profit organizations and disability groups help register people to vote)

In regards to the sexual assault at Hacienda Healthcare:

The Commission was part of a stakeholder group that gave input on a couple of bills introduced by Representative Longdon: HB2665 and HB2666. HB2665 related to educating and training persons employed to care for vulnerable adults on the signs of neglect and abuse (including sexual abuse). HB2666

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related to the duty to report a reasonable belief that a vulnerable adult has been the victim of abuse, neglect or exploitation. These bills will not make it through the process, but the stakeholders intend to continue working on the issue over the summer.

Rip gave the following federal legislative update:

The federal government's drought contingency plans for the seven western states part of the Colorado River that sets ground rules on how each state will manage shortages. Arizona passed it, but there are still a bunch of internal agreements that have to take place in Arizona, time will tell.

Tax Conformity Act is a routine process for Arizona to pass a bill every year that syncs the Arizona statutes with federal statutes. This year there is an odd situation with this "syncing" process that brings Arizona with a windfall close to \$200 million. Currently there is a stalemate in the state legislature as to this tax issue and could make for a long session.

Licensure Complaint Process – Informal Resolution Discussion only

A new process has been implemented with the help of the Assistant Attorney General Jo-Ann Handy.

Delegation of Board Authority to Decide Informal Settlements – Discussion/Action

The board needs to go on record to formalize the authority to the agency – specifically the Executive Director (back up of the Deputy Director) to have the authority if any issues arise around licensure settlement that we have the authority to be a part of the process working with the Attorney General's office.

A discussion ensued between the Assistant Attorney General, Jo-Ann Handy and various board members regarding the desire to have board representation as a part of the process.

MOTION: Jantz motions regarding Statute 41-1092.06 that we designate authority for of representation of the board for informal settlement process. That designee will be the Executive Director of the Commission with the Deputy Director to stand in the case of an emergency for this settlement process. Commissioner Webster seconded – Benton opposed. Motion carries.

Public comments on Agenda Items & Non-Agenda Items

Randall Kidd, representing the Arizona Association of the Deaf voiced concern about the early intervention program.

Dr. Heather Laine, Principal for Sequoia School for the Deaf regarding complaints against Jennifer Reid and Kristen Hudson.

Kristen Hudson regarding complaint filed against her

Jennifer Reid regarding complaint filed against her

Moges Gembero regarding licensure complaint procedure and conflict of interest at Sequoia Deaf School – Kristen Hudson and Jennifer Reid

Helen Young regarding complaint filed against her

Break from 6:00 to 6:06 pm



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Interpreter Complaints/Inquiries

Special Note:

Pertaining to complaints against Reid & Hudon, Commissioner's Jantz & Kneifel can't participate in complaint discussion, decision or voting due to a conflict of interest.

Pertaining to complaint against Young, Director Collins will abstain from participating due to a conflict of interest.

Emmett Hassen gave a summary of each complaint and staff recommendations for the board.

Commissioner Jantz motioned to move into Executive Session, Commissioner Vanover seconded regarding 6 complaints (Ritter, Posedly, Hudon, Reid and Young). The motion passed unanimously.

Meeting entered into executive session at 6:40 p.m.

Meeting returned to open session at 7:29 p.m.

Regarding Ritter:

Commissioner Jantz wants on record that he is very disappointed and concerned about the lack of documentation with the mental health clinics that are providing services.

Commissioner Jantz motioned to dismiss the complaint against Haley Ritter and Commissioner Reichman seconded. Motion passed unanimously.

Regarding Posedly:

Commissioner Jantz would like to note the complaint for future reference if necessary.

Commissioner Jantz motioned to dismiss allegations 1 and 2 with a civil penalty on allegation 3 in the amount of \$100 for breaking statute. Commissioner Reichman seconded. Motion passed unanimously.

Second motion by Commissioner Jantz for an option of informal settlement at the discretion of the Executive Director, seconded by Commissioner Vanover. Motion amended by Commissioner Benton that in lieu of a monetary fine there be an increase in CEU hours at the discretion of the Executive Director, seconded by Commissioner Reichman. Motion passed unanimously.

Regarding Hudon:

Commissioner Benton motioned to accept staff recommendation to send a courtesy letter to the interpreter and the school. Commissioner Calderon seconded. Motion passed with 2 abstained.

Roll call: Benton: Yes, Jantz: Abstain, Vanover: Yes, Reichman: Yes, Sienko: Yes, Garcia: Yes, Kneifel: Abstain, Calderon: Yes, Williams: Yes, Webster: Yes, Collinsworth: Yes.



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Regarding Reid:

Commissioner Vanover motioned to accept staff recommendation to send a courtesy letter to the interpreter and the school. Commissioner Sienko seconded. Motion passed with 2 abstained.

Roll call: Benton: Yes, Jantz: Abstain, Vanover: Yes, Reichman: Yes, Sienko: Yes, Garcia: Yes, Kneifel: Abstain, Calderon: Yes, Williams: Yes, Webster: Yes, Collinsworth: Yes.

Regarding Young:

Regarding the Stone complaint:

Commissioner Jantz motioned for a civil penalty on each allegation 1, 2 and 3 of \$300 civil penalty for each (\$900) and for the 4th allegation a civil penalty of \$100 for a total of \$1000 with an option of a settlement with no more than a 25% reduction in fine. Commissioner Reichman seconded. Commissioner Benton opposed, motion carries.

Regarding the McLaws complaint:

Commissioner Benton motioned for a civil penalty of \$300 on each allegation. Commissioner Jantz seconded. Motion passed unanimously.

Second motion by Commissioner Benton with an option of settlement of no more than 25% reduction of total fine imposed, Commissioner Vanover second. All in favor, motion carries.

ILC Update Discussion Only

Commissioner Benton noted 50 applications were approved today.

Arizona State Schools for the Deaf and Blind Update Discussion Only

Commissioner Reichman gave the ASDB update. ASDB was allocated \$1.6 million for additional staff for early intervention services - The money was for 21 more staff members, which was recently negotiated down to 20 due to hiring more experienced teachers that cost a bit more than predicted. So far ASDB has 17 and will need to hire 3 more. The new teachers are matched with mentors and is working out well.

A system is in place for reviewing curriculums and implementing them on a yearly basis (last year was English, Math this Fall, then science and then social studies).

Future Agenda Items Discussion/Action

Informal Settlement Process

Fee schedule for board approval – discussion/action item

Douglas A. Ducey
Governor



Sherri L. Collins
Executive Director

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Announcements

None

Adjournment

Commissioner Calderon motioned to adjourn the meeting and Commissioner Vanover seconded. The motion passed unanimously. The meeting adjourned at 8:21 p.m.

The undersigned certifies that a copy of the attached notice was duly posted this 26th day of February, 2019 at 12:30 p.m. by Heidi Lovato.

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The mission of the Arizona Commission for the Deaf and the Hard of Hearing is to ensure, in partnership with the public and private sectors, accessibility for the deaf, deaf-blind, hard of hearing, and persons with speech difficulties to improve their quality of life.



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Minutes of the April 18, 2019 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 N. 15th Ave, Suite 104, Phoenix, AZ 85007.

Call to Order & Roll Call

Committee Chair Benton called the meeting to order at 2:01 pm

Commissioners Present: Richard Vanover and Sarah Benton

Commissioners Absent: None

Commissioners Present by Phone: Sue Kay Kneifel (present at 2:05 pm), PV Jantz (in and out due connectivity issues)

Staff Present: Emmett Hassen, Victoria Vaughn, Carmen Green Smith, Julie Stylinkski, Heidi Lovato and Sherri Collins

Audience: Mary McNeil, Student at Phoenix College

Committee Chair's Report

Commissioner Benton wanted to confirm the ILC Committee members as being: Commissioners Benton, Vanover, Jantz and Kneifel. Three committee members will make a quorum for the ILC meetings.

A discussion ensued between Carmen Green Smith, Commissioners Benton, Vanover and staff around the concern of SSPs providing copy signing/mirroring services for the DeafBlind consumers. Based on feedback from the community, there is some confusion as to if it is considered interpreting.

ACDHH staff will continue to do research and ask that this topic be placed on the agenda for GCBVI, the ILC agenda for discussion and recommendation and then to the ACDHH board for further discussion.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the following names in group 1 below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.



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Group 1

1. Blass, Jill
2. Cowart, Darlene
3. Cox Jr., Michael
4. Davis, Monique
5. Harvey, Marie
6. Heimbuck, Joy
7. Hernandez, Diane
8. Irisari, Traci
9. Janney, Jennifer
10. Kline, Valerie
11. Korcz, Sarah
12. LaHue, Amber
13. Lewis, Virginia
14. Martin, Cody
15. Nice, Rebecca
16. Parks, Sue
17. Rankin, Ronda
18. Sakellariou, Amy
19. Smith, Trenda
20. Toomey, Megan

Commissioner Vanover moved to recommend the following names in group 2 below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Kneifel; motion carried unanimously.

Group 2

1. Armstrong, Krystal
2. Bartholomew, Molly
3. Benjamin, Heather
4. Butcher, Elizabeth
5. Doyle, Adam
6. Eisenhart, Amanda
7. Furr, Lisa
8. Grady, Donna
9. Kozel, Nicole
10. Kuhns, Davida
11. Layton Jr, Enrique
12. McCartney Kinkel, Melanie
13. Mongan, Dee
14. Montoya, Kathryn
15. Moreno, Jason
16. Santiago, Charlene
17. Stone, Caryn



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Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Public Comments

None

Announcements

Commissioner Benton asked if now that we have electronic applications if things are easier and she noticed that we still have to send out notifications of missing information. Emmett asked for feedback about the new electronic applications and the ease of viewing and reviewing the applications.

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:43 pm. Commissioner Kneifel seconded; the motion carried unanimously.

Dated this 19th day of April, 2019
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 19th day of April, 2019 at 12:00 pm by Heidi Lovato.



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MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING (ACDHH) Board meeting held on Thursday, May 16, 2019 at 4:30 p.m. at ACDHH – 100 N 15th Ave, Suite 104, Phoenix, Arizona 85007

Call to Order & Roll Call Discussion/Action

Chair Kneifel called the meeting to order at 4:35 p.m.

Commissioners Present in Person: Richard Vanover, Fred Williams, Susan Webster, Pv Jantz and Sue Kay Kneifel, Barbara Brimhall, Sarah Benton

Commissioners Present by Phone: Judy Huch, Antonio Calderon joined by phone at 5:00 p.m.

Commissioners Absent: Annette Reichman, ElizaBeth Garcia, Catherine Sienko, Tamara Collinsworth

Staff Present: Sherri Collins, Carmen Green Smith, Curtis Humphries, Emmett Hassen, Heidi Lovato, Jeremy McCown and Julie Stylinski

Assistant to the Attorney General: Jo-Ann Handy joined by phone at 4:58 p.m.

Approval of Minutes: Discussion/Action

Commissioner Jantz moved to accept the minutes from February 21, 2019 and Commissioner Brimhall seconded. The motion passed unanimously.

Chairs Report/Summary of Current Events Discussion only

None

Executive Director's Update/Summary of Events Discussion only

Director Collins highlighted a few key areas:

- The Commission continues to provide law enforcement training and recently presented to the Chiefs of Police and they have recognized the need for this training and want to partner with ACDHH. They want to develop video tapes (they have a full-house studio production) and they offered their resources to help develop training. Tomorrow is a meeting with the Sheriff's association.
- The Commission filed a comment on early intervention with the Department of Economic Security - As part of their grant requirements, they have to submit a report to the federal early intervention program. ACDHH worked with the community stakeholders and there was a strong presence from the Deaf community. Now waiting to hear the next steps after they address the public comments.
- Funding received last year for SSP services and the DeafBlind program is an area ACDHH is focusing on and learning from the community as to how to better serve the adults as this is an underserved population, actually there are basically no services to the DeafBlind (including low vision) and hard of hearing adults. There were some issues with SSP copy signing, which is a violation of our interpreter licensure law and we have let the SSP's know it is a violation.

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2019 Legislative Update Discussion only

Rip Wilson gave the following state legislative update:

Shared that Daniella Smith has taken another opportunity and would not be providing any further legislative updates with him.

We are currently in day 123 of this session with no end in sight. The big stumbling block has been the budget, combined with the issues produced by the federal tax legislation and the manner in which the state of Arizona complies to the federal tax law. As it stands, it produces about \$150 million windfall to the state and the majority party (Republicans) are disputing what to do with that excess monies.

The current bills that impact us at this stage are:

HB2569: This is the so-called, licensing reciprocity bill that basically says that if you have a professional license from another state, Arizona will honor that license and you can practice your licensed profession here. The important part is that it doesn't cover every license and this Commission licenses interpreters and they're not included in that legislation - nothing has changed how the Commission will conduct its examination and licensing procedure.

HB2558: This bill called for an appropriation, FTE, a personnel position for a statewide ADA coordinator - develop and monitor an ADA statewide compliance plan and would have given all of the disability community a point of contact that doesn't exist today. It got through 2 committees in the House, but it never moved past that point. It was never brought to the floor for a vote. It's sitting there and nothing has happened to it since February.

Finally, the texting while driving bill was passed - if you have a handheld device, you can't be holding it while you're driving. You don't have to be actively using it and that's important to know. Ticketing will start January 1, 2020.

Delegation of Board Authority to Decide Informal Settlements – Discussion/Action

Assistant Attorney General, Jo-Ann Handy explained the purpose of this agenda item is that when the board has a substantiated complaint that will trigger a hearing for the licensee, certain (delegated) members of the executive team would be able to reach out to the licensee with a settlement agreement before the complaint is issued. This is a very common practice for agencies to do.

A discussion ensued between the Assistant Attorney General and various board members regarding delegated board authority.

Due to phone connectivity issues, there was a short break from 5:15 p.m. to 5:20 p.m.

More discussion between the Assistant Attorney General, Carmen Green Smith and various board members regarding delegated board authority.



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MOTION: Commissioner Jantz motions for the Assistant Attorney General prepare a complaint process flowchart for board to review at the next board meeting. Commissioner Webster seconded. The motion passed unanimously.

Civil Money Penalty Assessment Guide Discussion/Action

Emmett Hassen provided different examples of state licensing board's (barber, massage therapy and cosmetology) fines and continuing education costs for review.

A discussion ensued between Commissioner Jantz and Kneifel with Emmett regarding the information provided.

MOTION: Commissioner Jantz motions to have Emmett work with the ILC Committee to develop a rubric for specific types of incidences giving a minimum to maximum range. This rubric would give examples of what our precedents are, what we've been doing and some comparisons to other state licensing boards. Commissioner Vanover seconded. The motion passed unanimously.

Public comments on Agenda Items & Non-Agenda Items

- Mallory Watts regarding complaint filed against Marty Nelson
- Susan Orwoll regarding complaint filed against her
- Cameo Hunsaker regarding complaint filed against Susan Orwoll
- Steven Slugocki, Chair of the Democratic Party, regarding complaint filed against Susan Orwoll
- Silas Signature, V.P. of the Phoenix Mountain Preservation Council regarding complaint filed against Susan Orwoll
- Erik Orwoll regarding complaint filed against Susan Orwoll
- Reverend James Pennington regarding complaint filed against Susan Orwoll

Interpreter Complaints/Inquiries

Due to professional conflict of interest, Commissioner Kneifel and Jantz can not participate in any involvement including vote or discussion on complaint against Marty Nelson. Because of that, the board will not have a quorum so the complaint is moved to the next agenda/board meeting on August 22, 2019.

Emmett Hassen gave a summary of each complaint for the board.

Regarding Heidi Hargreaves:

Commissioner Jantz motioned to have a letter of concern sent to Heidi Hargreaves and note in the letter that she was not cooperative in the investigation. Commissioner Webster seconded. Motion passed unanimously.



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Regarding Susan Orwoll:

Commissioner Brimhall motioned to have a letter of concern sent to Susan Orwoll. Commissioner Calderon seconded. Motion passed unanimously.

ILC Update Discussion Only

Commissioner Benton noted 37 applications approved back on April 18, 2019.

Future Agenda Items Discussion/Action

None in addition to what is noted in the minutes

Announcements

Next board meeting is in Tucson on August 22, 2019 and the Hilton Tucson East.

Adjournment

Commissioner Jantz motioned to adjourn the meeting and Commissioner Vanover seconded. The motion passed unanimously. The meeting adjourned at 6:27 p.m.

The undersigned certifies that a copy of the attached notice was duly posted this 21st day of May, 2019 at 12:00 p.m. by Heidi Lovato.



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Minutes of the June 20, 2019 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 N. 15th Ave, Suite 104, Phoenix, AZ 85007.

Call to Order & Roll Call

Committee Chair Benton called the meeting to order at 2:05 pm

Commissioners Present: none

Commissioners Absent: Pv Jantz

Commissioners Present by Phone: Sue Kay Kneifel, Richard Vanover and Sarah Benton

Staff Present: Emmett Hassen, Victoria Vaughn, Carmen Green Smith, Julie Stylinkski, Heidi Lovato and Sherri Collins

Audience: Allyson Imholz(applicant)

Committee Chair's Report

Commissioner Benton inquired about the new online application system and its success. Staff advised the online system has improved the processing time for renewals. Commissioners discussed if there was a need to move future ILC meeting times. The final decision was the current time will work for the meetings going forward, no need to change at this time.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Benton moved to recommend the following names in group 1 below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Kneifel; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

Group 1

- | | | | |
|----|---------------------|-----|------------------|
| 1. | Bethea, Divone | 10. | Nelson, Brandi |
| 2. | Connolly, Victoria | 11. | Sposato, Rebecca |
| 3. | Cox, Danielle | 12. | Wallis, Emily |
| 4. | Durand, Jesse | | |
| 5. | Dusel, Adelaide | | |
| 6. | Grasso, Sarah | | |
| 7. | Haldeman, Christina | | |
| 8. | Hoffman, Bailey | | |
| 9. | Lilley, Elizabeth | | |



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Commissioner Benton moved to recommend the following names in group 2 below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

Group 2

- | | | | |
|----|------------------|-----|------------------|
| 1. | Frank, Daniel | 7. | Rowe, Bryon |
| 2. | Himes, Mitchell | 8. | Sabori, Jennifer |
| 3. | Imholz, Allyson | 9. | Stalder, Janai |
| 4. | Kalodimos, Karin | 10. | Starchie, Lisa |
| 5. | Low, Brittney | 11. | Wardrop, Lindi |
| 6. | Quinones, Kara | | |

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Follow up discussion on SSP(Support Service Provider) role vs. Licensed Interpreter

Carmen gave a summary of a recent meeting with the Assistant Attorney General and staff discussing the SSP role topic. During that meeting it was determined that a list of informal and formal settings are needed to guide SSPs on boundaries when it comes to copy/mirror signing. A position paper is in the works to state clearly what ACDHH's position is on this matter.

Public Comments

None

Announcements

Emmett reminded everyone the next ILC meeting will be on the same date and location as the full board meeting in Tucson, August 22, 2019.

Doug Ducey
Governor



Sherri L. Collins
Executive Director

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Adjournment

Commissioner Kneifel moved to adjourn the meeting at 2:20 pm. Commissioner Vanover seconded; the motion carried unanimously.

Dated this 21th day of Junel, 2019
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 21st day of June, 2019 at 12:00 pm by Heidi Lovato.

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The mission of the Arizona Commission for the Deaf and the Hard of Hearing is to ensure, in partnership with the public and private sectors, accessibility for the deaf and the hard of hearing to improve their quality of life.



100 N. 15th Avenue * Suite 104 * Phoenix, AZ 85007
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Minutes of the August 22, 2019 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: Hilton Tucson East Hotel 7600 East Broadway, Tucson, AZ 85710

Call to Order & Roll Call

Committee Chair Benton called the meeting to order at **2:12 pm**

Commissioners Present: Sue Kay Kneifel (**arrived 2:29p**), Richard Vanover

Commissioners Absent: Pv Jantz

Commissioners Present by Phone: Sue Kay Kneifel(until she arrived on site) and Sarah Benton

Staff Present: Emmett Hassen, Victoria Vaughn, Carmen Green Smith, Julie Stylinkski, Curtis Humphries and Sherri Collins

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | |
|--------------------------|------------------------|
| 1. Beccue, Kayla | 15. Hier, Kristal |
| 2. Borgaila, Jennifer | 16. Kaldenberg, Kate |
| 3. Bubar, Bethany | 17. Page, Bethany |
| 4. De La Cruz, Stephanie | 18. Peach, Melanie |
| 5. Delkamiller, Julie | 19. Scribner, Shirley |
| 6. Eckrich, Janay | 20. Shelley, Lauren |
| 7. Federico, Sandra | 21. Shipley, Shellie |
| 8. Ferguson, Hans | 22. Smith, Regina |
| 9. Gong, Danny | 23. Updegraff, Melanie |
| 10. Graegin, Debbie | 24. Vance, Kathleen |
| 11. Grant, Nicole | 25. Waldron, Lorelei |
| 12. Hellbusch, Lisa | 26. Watton, Katrina |
| 13. Hendricks, Jennifer | 27. Wendt, Cheryl |
| 14. Herzog, Jennifer | 28. Wright, Marsha |

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Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

SSP(Support Service Provider) Copy Signing Guidance

Commissioner Benton commented on the document and how well it was put together. Commissioner Kneifel moved to approve the paper. Motion seconded by Commissioner Vanover. Motion carried unanimously.

ESSE(Educational Sign Skills Evaluation) test and Arizona Licensure discussion

Commissioner Kneifel moved to postpone the ESSE discussion item to the next ILC meeting. Motion seconded by Commissioner Vanover. Motion carried unanimously.

Civil Money Penalty Assessment Guide

Commissioner Kneifel expressed appreciation for how well the document was written. Commissioner Kneifel moved to accept the civil money penalty assessment guide with changes to the terminology "licensee working without a license" to read "unlicensed individuals". The motion was seconded by commissioner Vanover. Motion carried unanimously.

Public Comments

None

Announcements

None

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:35 pm. Commissioner Benton seconded; the motion carried unanimously.

Dated this 26th day of August, 2019
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 27th day of August, 2019 at 1:00 pm by Victoria Vaughn.



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MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING (ACDHH) Board meeting held on Thursday, August 22, 2019 at 4:30 p.m. at Hilton Tucson East – 7600 E. Broadway Rd., Tucson, Arizona 85710

Call to Order & Roll Call Discussion/Action

Chair Kneifel called the meeting to order at **4:36 pm**

Commissioners Present in Person: Richard Vanover, Susan Webster, Pv Jantz, Sue Kay Kneifel, Catherine Sienko, Judy Huch, Antonio Calderon, Tamara Collinsworth and Annette Reichman

Commissioners Present by Phone: Sarah Benton

Commissioners Absent: Barbara Brimhall, Elizabeth Gacia and Fred Williams

Staff Present: Sherri Collins, Carmen Green Smith, Curtis Humphries, Emmett Hassen, Julie Stylinski, Victoria Vaughn

Assistant to the Attorney General: Jo-Ann Handy joined by phone at **5:00 p.m.**

Approval of Minutes: Discussion/Action

Commissioner Huch moved to accept the minutes from May16, 2019 and Commissioner Calderon seconded. The motion passed unanimously.

Chairs Report/Summary of Current Events Discussion only

None.

Executive Director's Update/Summary of Events Discussion only

The quarterly report does not include the new fiscal year goals. The next meeting will include that information. The Executive Director is 1 of 3 finalist for the Athena award. New staff, Christy Abrams has joined the staff as the Hard of Hearing specialist. She comes to us from DES Area on Aging. On September 9, Betty McEntire will join staff as the Director of Public and Community Relations. She has 11 years experience with the Secretary of State. She is a graduate from NAU and knows some sign language. One staff member, Giselle Galindo, will be leaving ACDHH to take on a better opportunity at another state agency.

2020 Legislative Early Intervention Language Acquisition Data Discussion/Action

A discussion ensued around ACDHH taking steps to lead the community in the Early Language acquisition of data. This data will be used to fill a gap that was identified with Deaf and Hard of Hearing children and their language development. A request was made to the board to allow ACDHH to move forward with gathering information with the goal of implementing a policy system change. Public comments from Mary Rimron, representative of the AZ Association of the Deaf committee, were presented to the board. Further discussion ensued and Commissioner Kneifel requested that this topic be added to future agendas so that the board

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can be kept up to date on progress. Commissioner Benton motioned that the approval be given to the Executive Director to use her time as she determines necessary to continue to pursue language to propose to the Legislature. The motion was seconded by Commissioner Sienko. Motion unanimously carried.

Sunset Review response

Sherri Collins gave a brief history about the last sunset review. The last review involved the receipt of \$750,000 in non-lapsing funds for Interpreter training programs that have been carefully used for DeafBlind, CDIs and Interpreters. This year may request for more funds from Legislature, possibly for DeafBlind interpreting training and/or licensing or certification/licensing of interpreting agencies. Betty will be asked to look into the certification/licensing of the interpreting agencies. Sherri Collins highlighted that the ASL certification requirement for schools will be recommended to be removed from the statute because the commission does not have oversight in schools. The Sunset response is due September 1, 2019. Feedback was requested on the sunset review. None received from the board. Sherri Collins forgot to mention this in the report above but she will serve on the Ad hoc committee to present and define the vulnerable population in the Deaf and Hard of Hearing community. She will present on October 15 at 1:30pm to address this subject and the policy changes that could affect the Deaf and Hard of Hearing community.

Budget FY 2021-Discussion/Action

RFP(request for proposal) will go out next month. Staff, Curtis Humphries explained there is an expectation that the telecommunications rate will increase. This is reflected in the budget for FY2021. Salary increase for ACDHH staff will be requested.

Commissioner Jantz motioned the budget be accepted.

Commissioner Huch seconded the motion. One opposition noted. The motion passed. Commissioner Sienko had a delayed vote not opposition. The motion was passed unanimously.

Delegation of Board Authority to Decide Informal Settlements – Discussion/Action

Conversation ensued between AAG Jo-Ann Handy and board members around the authority of the board to impose fines with substantiated complaints. The discussion highlighted different options the board members have related to this matter. Commissioner Benton motioned that on a case by case basis if an appellate requests an informal settlement the executive staff work with ILC to decide. Commissioner Jantz asked for a point of clarification and asked that between the executive staff and ILC always have a Deaf individual involved in the decision. After further discussion, it was determined that AAG Jo-Aann Handy needed to do more research to answer the questions of the board members surrounding the settlement process and board authority.

Commissioner Benton motioned this issue be tabled to allow for more research. Commissioner Huch seconded the motion. The motion passed unanimously.

Civil Money Penalty Assessment Guide Discussion/Action

Conversation ensued between the board members about the guide presented by staff. There were some concerns about the verbiage in the guide being too light and the fee amount cap at \$300.

Commissioner Huch motioned the document be accepted with the changes the ILC approved(change licensee to unlicensed individual in the 3rd box of the guide). In addition, remove

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the wording “first violation”, change the amount to “\$100-\$300 or more” and under “temporary restraining take out that wording “second letter of concern” . Commissioner Jantz seconded the motion. The motion issued unanimously.

Commissioner Kneifel announced a 10 minute break at 6p

Meeting resumed at 6:13p

Public comments on Agenda Items & Non-Agenda Items

Mary Rimron made comments earlier in the meeting. (See above-2020 Legislative Early Intervention Language Acquisition Data Discussion/Action)

Interpreter Complaints/Inquiries Discussion and Action

Complaint related to Victor Brown- Commissioner Benton motioned that due to Mr. Brown's failure to report his revoked RID certification and his unresponsiveness to numerous attempts by staff to obtain an update, his AZ license will be revoked as of August 22, 2019 and a penalty fee in the amount of \$1,480 will be imposed. Commissioner Reichman seconded the motion. Roll call was taken after this motion. Commissioner Jantz opposed. Motion passed.

Complaint related to Lori Johnson-Commissioner Jantz motioned to send a letter to make sure Lori Johnson is in compliance with her CEUs requirement is met and provide proof by 12/31/19 and if any issue that comes up with her certification, as per statute that she informs the Commission. Commissioner Huch seconded the motion. The motion passed unanimously.

Complaint related to Marty Nelson-

Due to professional conflict of interest, Commissioner Kneifel and Jantz recused themselves of any involvement including vote or discussion on complaint against Marty Nelson. **Commissioner Sienko led the discussion for this complaint. Quorum was met with the remaining Commissioners. Commissioner Vanover motioned a letter of warning be sent to Marty Nelson to either get a license or do not engage into interpreting and Commissioner Reichman seconded the motion. The motion passed unanimously. Roll call was taken and all who voted were for this action.**

Another motion re: Victor Brown was presented: Commissioner Jantz motioned that the board is not willing to settle with Mr.Brown regarding his civil penalty and license revocation. Commissioner Benton seconded that motion. Motion carried unanimously.

ILC Update Discussion Only

Commissioner Benton noted 28 applications approved August 22, 2019.

SSP(Support Service Provider) Copy Signing Guidance-Discussion/Action

AAG Jo-Ann Handy mentioned that she met with executive staff to get background on the concerns that were related to SSPs. After meeting with executive staff and obtaining the background information she was

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able to help develop this memorandum. She recommended that the board accept this document. A discussion around some of the language in the document ensued. Commissioner Jantz was concerned about inclusion of CDIs. Commissioner Kneifel gave some history and shared information from discussions held during the Governor's Council for the Blind and Visually Impaired meeting. Carmen Green Smith was also able to provide guidance and clarification.

Commissioner Jantz praised Julie Stylinski for her hard work on the document then motioned for the acceptance of this document. Commissioner Vanover seconded the motion. Motion passed unanimously.

ESSE(Educational Sign Skills Evaluation)

This topic was tabled until the next ILC meeting by ILC.

Executive Director Annual Evaluation

Personnel committee consisted of Commissioner Webster, Commissioner Kneifel and Commissioner Huch. Performance review was discussed. High number of participants in the Executive Director survey. Sherri Collins has committed to spending more time in other community areas outside of Phoenix. This has already started with the community survey. Pay increase was requested for Sherri Collins during the last review. The personnel committee voted and decided since the request is still unanswered, another request will not be sent at this time.

Future Agenda Items Discussion/Action

Lead K progress legislation

Next meeting **Nov 21, 2019**

Commissioner Kneifel's term will be up **January 2020**, need to think about replacement chair and vote.

Announcements

None

Adjournment

Commissioner Calderon motioned to adjourn the meeting and Commissioner Vanover seconded. The motion passed unanimously. The meeting adjourned at 7:02 p.m.

The undersigned certifies that a copy of the attached notice was duly posted this 27th day of August, 2019 at 1:00 p.m. by Victoria Vaughn.



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Minutes of the August 22, 2019 meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: Hilton Tucson East Hotel 7600 East Broadway, Tucson, AZ 85710

Call to Order & Roll Call

Committee Chair Benton called the meeting to order at **2:12 pm**

Commissioners Present: Sue Kay Kneifel (**arrived 2:29p**), Richard Vanover

Commissioners Absent: Pv Jantz

Commissioners Present by Phone: Sue Kay Kneifel(until she arrived on site) and Sarah Benton

Staff Present: Emmett Hassen, Victoria Vaughn, Carmen Green Smith, Julie Stylinkski, Curtis Humphries and Sherri Collins

Audience: none

Committee Chair's Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

- | | |
|--------------------------|------------------------|
| 1. Beccue, Kayla | 15. Hier, Kristal |
| 2. Borgaila, Jennifer | 16. Kaldenberg, Kate |
| 3. Bubar, Bethany | 17. Page, Bethany |
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| 5. Delkamiller, Julie | 19. Scribner, Shirley |
| 6. Eckrich, Janay | 20. Shelley, Lauren |
| 7. Federico, Sandra | 21. Shipley, Shellie |
| 8. Ferguson, Hans | 22. Smith, Regina |
| 9. Gong, Danny | 23. Updegraff, Melanie |
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SSP(Support Service Provider) Copy Signing Guidance

Commissioner Benton commented on the document and how well it was put together. Commissioner Kneifel moved to approve the paper. Motion seconded by Commissioner Vanover. Motion carried unanimously.

ESSE(Educational Sign Skills Evaluation) test and Arizona Licensure discussion

Commissioner Kneifel moved to postpone the ESSE discussion item to the next ILC meeting. Motion seconded by Commissioner Vanover. Motion carried unanimously.

Civil Money Penalty Assessment Guide

Commissioner Kneifel expressed appreciation for how well the document was written. Commissioner Kneifel moved to accept the civil money penalty assessment guide with changes to the terminology "licensee working without a license" to read "unlicensed individuals". The motion was seconded by commissioner Vanover. Motion carried unanimously.

Public Comments

None

Announcements

None

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:35 pm. Commissioner Benton seconded; the motion carried unanimously.

Dated this 26th day of August, 2019
Sarah Benton, Committee Chair

The undersigned certifies that a copy of the attached notice was duly posted this 27th day of August, 2019 at 1:00 pm by Victoria Vaughn.



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MINUTES OF THE ARIZONA COMMISSION FOR THE DEAF AND THE HARD OF HEARING (ACDHH) Board meeting held on Thursday, November 21, 2019 at 4:30 p.m. at ACDHH – 100 N 15th Ave, Suite 104, Phoenix, Arizona 85007

Call to Order & Roll Call: Discussion/Action

Chair Kneifel called the meeting to order at 4:33 p.m.

Commissioners Present in Person: Fred Williams, Sue Kay Kneifel, Catherine Sienko (arrived at 4:47 p.m.), Pv Jantz (arrived at 4:47 p.m.), Judy Huch, Barbara Brimhall, Annette Reichman and Antonio Calderon

Commissioners Present by Phone: Richard Vanover, Sarah Benton and ElizaBeth Garcia

Commissioners Absent: Susan Webster and Tamara Collinsworth

Staff Present: Sherri Collins, Carmen Green Smith, Curtis Humphries, Emmett Hassen, Victoria Vaughn, Betty McIntire, Heidi Lovato, Jeremy McCown, Laricsa Herrera and Christy Abrams

Assistant to the Attorney General: Jo-Ann Handy joined by phone at 5:30 p.m.

Approval of Minutes: Discussion/Action

Commissioner Huch moved to accept the minutes from August 22, 2019 and Commissioner Calderon seconded. The motion passed unanimously.

Chairs Report/Summary of Current Events: Discussion only

Chair Kneifel noted that there is still one Deaf Representative position open and encouraged the board members to vote tonight for the annual board seats for Chair, Vice Chair and Secretary because her commission expires at the end of January - next board meeting being held in February 2020.

Executive Director's Update/Summary of Events: Discussion only

Director Collins first introduced three new faces to the ACDHH staff:

- Betty McIntire, Director of Public Policy and Community Relations
- Christy Abrams, Hard of Hearing Specialist
- Laricsa Herrera, Business Operations Assistant

With Betty on the team, she will assist filing on the federal level and in fact, filed her first FCC comments related to IPCTS - automatic speech recognition for Internet Protocol-Captioned Telephone Service. This is a hot issue in the relay business because the FCC is considering transferring the cost of IPCTS service to the individual states. This filing was important because now we can participate on the federal level and be an advocate for the community in our state.



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In regards to community relations, over the years, ACDHH has a contract with a P.R. firm - currently with Lavidge and they've done an outstanding job for our agency. Now that we've expanded the role in our office with Betty's position to include communication, we are going to try something different for the 2020 year. We are focusing on a campaign based on the town hall meetings we held last Spring. While all of the cities we visited are important, we are choosing to focus on Yuma for the next year due to issues that need our attention there.

One key area of focus will be on employment and shifting from a P.R. contract to more of a campaign opportunity will help bring attention to this in key areas of the state.

We will be moving the board meeting location outside of Phoenix to Yuma this year (versus Tucson) as this is aligned with our focus for 2020.

A positive outcome from involvement in the AdHOC committee this year, which focuses on vulnerable adults, was being able to make recommendations for the legislation to consider to introduce bills, if any, in the 2020 legislative session.

Sherri Collins won the ATHENA Award from the Greater Phoenix Chamber, which recognizes and celebrates the achievements of business women across the Greater Phoenix region. She was recognized as a leader in the Public Sector.

A correction was noted in the financial part of her report that should have reflected fiscal year 2020 and not 2019. She also mentioned that the relay service contract expires at the end of the year, but the state decided to extend that contract for another six months. Curtis Humpries is working very closely with the procurement office before we release a request for proposal in early 2020.

Annual Report: Discussion/Action

Chair Kneifel ask the board if they had any questions on the annual report before they vote on approval so the agency can send it to the Governor's office.

Commissioner Huch moved to accept the approval of the 2019 fiscal year annual report and Commissioner Jantz seconded. The motion passed unanimously.

2020 Legislative Update: Discussion Only

Sherri noted that Rip Wilson (who's been introduced in the past) will be focusing on a federal level, while Betty is handling the state level. Rip is still on contract as our legislative liaison and working closely with Betty.

Betty McIntire gave the following update:

The biggest focus this legislative session will be on our Sunrise. We are moving through our Sunset as we speak, but our Sunrise recommendation from the Senate occurred a couple of weeks ago pertaining to language acquisition - LEAD K implementation and just maintaining our current status with our budget - This



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being an election year, we (ACDHH) wants to be more on a supportive defensive, making sure nobody depletes us.

Rip Wilson gave the following update:

What Sherri would like to accomplish in the next year is to get in front of as many members of our federal delegation, the two Senators and nine congressmen and educate them (better) about who we are, who the agency is and what it does and the community it serves.

The second component is to identify legislation that (at the federal level) has a significant impact on the communities we serve - trying to do a better job of engaging on those pieces of the legislation as the best opportunities to educate our congressional delegation.

A discussion ensued between Chair Kneifel and Betty McIntire concerning her question about the impact of the Alice Cogswell legislation.

**Sunset Review and Sunrise Recommendation / Early Intervention Language Acquisition:
Discussion/Action**

The Commission sunsets on June 30, 2020 and what that means is every agency, board and commission has this (a sunset) - it is to make sure that we are doing the work we said we are doing, that we are beholden to the taxpayer and to the citizens of this state and doing the job we said we would do.

So this process is having a sunset hearings in both chambers, Senate and the House. At the beginning of November, we had our hearing in the Senate. It was a great hearing and we were recommended for our Sunrise unanimously. Now we await our hearing in the House, which may be in January.

By January 27th, each chamber has to recommend and propose their report to the respective chambers, to the Speaker of the House and to the President of the Senate. The chairs of each committee will sponsor our sunrise recommendation legislation - we are requesting the following:

- Senator Brophy McGee, Chair of the Health and Human Services Committee in the Senate to include deafblind in our duty statute, Arizona Revised Statute 36-1944.
- We are making a modification to number 8, the Newborn Child Hearing Loss Screening Program stating we will continue to support that program as a Commission.
- Update to number 9 around early intervention giving the Commission the authority to study language acquisition and literacy development for deaf and hard of hearing children.

A discussion ensued between Commissioner Jantz, Betty and Sherri concerning adding the Department of Education to number 2, which was determined not needed.

A discussion ensued between Commissioner Jantz, Chair Kneifel and Betty concerning number 9 and adding the Department of Health, which was determined not needed.



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Commission Reichman summarized what the Commission was asking of the board, which are two things:

1. A Bill for a task force to be implemented
2. For the Sunrise to include some of that recent language mentioned including language acquisition, early intervention, etc.

Commissioner Jantz asked what the task force membership would look like and Betty responded that the mandated members would be DES, ASDB and ADE - the three main entities. Other community members would be invited such as: parents of deaf and hard of hearing children, deaf mentors, school districts. Betty noted that it's important to use the Sunrise to mandate the three entities attendance (via the law).

Chair Kneifel noted that what ACDHH is doing is establishing the authority to oversee this and make sure that the right people are at the table. Betty confirmed.

Commissioner Reichman moved that ACDHH submit the Bill to establish a task force to the state legislature and Commissioner Calderon seconded. The motion passed unanimously.

Commissioner Huch moved to accept the proposed sunrise changes as written and Commissioner Calderon seconded. The motion passed unanimously.

Delegation of Board Authority to Decide Informal Settlements: Discussion/Action

Assistant Attorney General, Jo-Ann Handy explained to the board that they can go into executive session and discuss amongst themselves settlement, but then also be a place where the board would instruct the attorney on the settlement framework; However, the actual introduction of a motion or voting on the motion has to be done in public session. That way the Commission can protect its attorney-client privilege operating in executive session.

As far as delegating authority, the Commission could delegate the authority for settlement negotiations to the subcommittee of licensing, but the same rules would apply for the licensing committee as stated above with going into executive session. The board could also discuss amongst themselves the framework for settlement and then delegate that authority to the attorney or a member of the executive staff.

Commissioner Jantz suggested that the board could wait for the next opportunity when there are fines that they need to set, go into executive session and discuss the framework of the settlement and move forward with delegating authority at that time so the board can see how it works in a real-life scenario. Commissioner Sienko and Benton agreed.

Chair Kneifel heard no motions from the board and moved to take this delegation as it comes in the future.

Officer Elections: Discussion/Action

Board voted for 2020 board positions to be held by the following:

Chair: Pv Jantz
Vice Chair: Catherine Sienko
Secretary: ElizaBeth Garcia

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Public Comments on Agenda Items & Non-agenda items: Discussion Only

None

Late Fee Waiver Request: Discussion/Action

Jo-Ann Handy noted the Rule R9-26-508, which is titled fees and charges, it states that under the authority provided by statute - and it cites the statute - the Commission establishes and shall collect - so "shall" is in there, which means it's mandatory.

Commissioner Jantz moved that the request for the reduction or late fee waiver be denied as pursuant to statute R9-26-508 and Commissioner Brimhall seconded. The motion passed unanimously.

There was a break from 6:00 p.m. to 6:06 p.m.

Interpreter Licensure Committee Update: Discussion Only

Commissioner Benton shared that on October 17, 2019 there were 15 applications approved - 12 of which were VRI and 3 in state applications.

ESSE (Educational Sign Skills Evaluation) - Test & Licensure: Discussion/Action

Chair Kneifel moved this agenda item to the ILC Committee for discussion to bring to the board.

2020 Board Meeting Dates: Discussion/Action

Commissioner Calderon moved to accept the 2020 meeting dates and Commissioner Huch seconded. The motion passed unanimously.

Future Agenda Items: Discussion Only

None

Adjournment: Discussion/Action

Commissioner Jantz motioned to adjourn the meeting and Commissioner Huch seconded. The motion passed unanimously.

Adjourned at 6:13 p.m.

The undersigned certifies that a copy of the attached notice was duly posted this 26th day of November, 2019 at 4:30 p.m. by Heidi Lovato.



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The minutes of the **December 19, 2019** meeting of the **Arizona Commission for the Deaf and the Hard of Hearing, Interpreter Licensure Committee** held at the Arizona Commission for the Deaf and the Hard of Hearing: 100 North 15th Ave Phoenix AZ 85007

Call to Order & Roll Call

Board Chair Jantz called the meeting to order at **2:13 pm**

Commissioners Present: Pv Jantz

Commissioners Absent: Sarah Benton

Commissioners Present by Phone: Richard Vanover and Sue Kay Kneifeil

Staff Present: Carmen Smith, Victoria Vaughn and Emmett Hassen(**joined 2:25p**)

Audience: Andrea Koch and Kaitlin Brauch

Committee Chair’s Report

None.

Review/Approval of Sign Language Interpreter Licenses

Commissioner Kneifel moved to recommend the names below, to the Executive Director for issuance of an Interpreter License. Motion seconded by Commissioner Vanover; motion carried unanimously.

The following applicants are approved for licensure, based on education, examination and experience requirements.

1. Alvarez, Leonardo A.	24. McCormick, Tyler
2. Alward, Luke	25. Meyer, Laura
3. Anderson, Jaime	26. Moeller, Joseph
4. Applebee, Shirley	27. Moran, Amanda
5. Baldwin, Tona	28. Morgan, Rachel
6. Barg, Melissa	29. Murray, Jennifer
7. Bowdle, Julie	30. Pluim, Jennifer
8. Brauch, Kaitlin	31. Prater, Dani
9. Busby, Cynthia	32. Reardon, Veronica
10. Camp, Rebecca	33. Roland, Farrell
11. Crosby, Elizabeth	34. Schug, Janine
12. DeStefano, Carol	35. Sendejo, Audrey
13. Downey, Christopher	36. Skjeveland, Diane
14. Ellis, Richard	37. Smith, Sarah
15. Fisher, Ariana Lee	38. Stone, Kaitlyn
16. Gilray, Keith	39. Thuesen, Randy
17. Gonzalez, Roberto	40. Titus, Jonella
18. Greenberg, Lauren	41. Voss, Jamie
19. Gregg, Carol	42. Weisman, Alexis

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20. Hartley, Dawn	43. Weiss, Diane
21. Koch, Andrea	44. Wermers, Amanda
22. Maniatty-Crabtree, Holly	45. Wheeler, Sarah
23. Masure, Lisa	46. Whitney, Gretchen

Note to approved applicants: If your name does not appear in the Arizona Commission for the Deaf and the Hard of Hearing website (www.acdhh.org), please contact the Licensing and Certification Coordinator e.hassen@acdhh.az.gov.

Review and Approval of 2020 Meeting dates

New meeting dates for 2020 were tabled until a new Commissioner is appointed to join the committee and everyone will know if the dates will work for all on the Committee.

ESSE(Educational Sign Skills Evaluation) test and Arizona Licensure discussion

A discussion ensued around the research and recommendations from staff in regard to the acceptance of ESSE. All commissioners agreed based on the research and staff recommendation, ESSE should not be accepted in AZ.

Commissioner Kneifel moved to submit staff recommendation to not use the ESSE for AZ licensure to the full board for the record. Commissioner Vanover seconded the motion;the motion carried unanimously.

Public Comments

None

Announcements

None

Adjournment

Commissioner Vanover moved to adjourn the meeting at 2:30 pm. Commissioner Kenifel seconded; the motion carried unanimously.

Dated this 20th day of December, 2019
Pv Jantz, Chair of the Board

Doug Ducey
Governor



Sherri L. Collins
Executive Director

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The undersigned certifies that a copy of the attached notice was duly posted this 20th day of December, 2019 at 5:00 pm by Heidi Lovato.

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The mission of the Arizona Commission for the Deaf and the Hard of Hearing is to ensure, in partnership with the public and private sectors, accessibility for the deaf and the hard of hearing to improve their quality of life.